



Dear Mirabella Owners Association:

Effective November 1, 2020, Virtuous Management Group will become the association management company for Mirabella Owners Association. Speaking on behalf of Virtuous Management, we consider it a privilege to serve your community and our team is looking forward to meeting and working with your Association.

We understand transition can be frustrating and please note we realize you all are going through the Hurricane Sally recovery process as well. Our goal is to make the transition as seamless as possible.

Virtuous Management Group is pleased to offer an online portal for your community. The portal allows you to pay dues electronically, receive community emails, view monthly financials and maintain communication with your Community Association Manager. The portal may be activated by visiting the following address and clicking the request link- <https://virtuousmg.appfolio.com/connect>. If you prefer you may contact your accounting team member Dorma by email at dorma@virtuousmg.com or by phone at 850-610-8222 x 407 to assist with portal set up.

Accounting:

After November 1, 2020, assessments may be made online through the portal or you may call Dorma to assist with auto draft set up. 850-610-8222 x407

An owner's statements will be sent in November for the December association fees. If paying by check please mail payments to: **Mirabella Owners Association, 600 Grand Blvd Suite 208 Miramar Beach, FL 32550**

We will be sending out new coupons in the near future. These coupons will start January 1, 2021. When you receive the coupons, please remember, it is important that you use your coupons when submitting your payment by mail to ensure timely processing. Please make check payable to **Mirabella Owners Association** and mail to the lockbox address listed on the coupon.

Please note, any payments submitted to the previous management company will be forwarded to us unless you pay by electronic mail and then they will be returned to you.

Last, I would like to introduce your community management team. Any phone calls between 8:00 am and 5:00 pm will be returned promptly during the work week. After hour messages will be returned the next business day. In case of an emergency, please leave a detailed voicemail with your name and contact information. Emergency calls will be handled promptly.

Community Management Team:

Amber Parker: amber@virtuousmg.com 251-309-9100

Rachel Atkins: Rachel@virtuousmg.com 251-309-9100

Al Shemonia: Al@virtuousmg.com

Accounts Receivable: dorma@virtuousmg.com / 850-610-8222x 407

Again, we are very excited and honored that Mirabella selected VMG as your management company and we look forward to working with you all. Please do not hesitate to reach out with any question.

Sincerely,

Nicki Scarborough
Regional Manager
Virtuous Management Group
Nicki@Virtuousmg.com
251-309-9100 x 1