



PROJECT GRADUATION Chaperone Guidelines

Thank you for your interest in our program and for choosing to celebrate this event with The Class of 2020. Without the support of volunteers, this event could not take place. Several guidelines have been established in order to make this event run smoothly as we want this to be a memorable event for The Class of 2020.

Please Note: This is an **ALCOHOL, DRUG & TOBACCO FREE PARTY. BOTH GRADUATES AND CHAPERONES ARE EXPECTED TO UPHOLD THIS RULE.** Please help us show our students that celebration and fun can happen without alcohol. If you suspect that a student is under the influence, please bring it to the attention of one of the Board Members (board member shirts) or Security Committee Members (orange vests). They will handle any problems during the evening. If necessary, they will contact the Slidell Police Officer on site.

CHAPERONE DRESS: Dress in comfortable clothing and wear comfortable shoes. Leave your valuables/purses/backpacks at home or lock them in your trunk. Bring a light sweater and/or jacket as it does tend to be cold in the gym. **NO OUTSIDE FOOD OR BEVERAGE IS ALLOWED. You will be asked to throw it away. We will provide plenty of food and drinks including coffee.** PLEASE DO NOT BRING ANY CHILDREN WITH YOU. If you must smoke, please refrain from smoking in view of the graduates.

ARRIVAL: Chaperones should enter through the door on the right - designated strictly for volunteers.

Please plan to arrive by 10:30pm and check in as you enter. You will then be oriented to your assignment. PLEASE DO NOT LEAVE THE AREA THAT YOU HAVE BEEN ASSIGNED! We will have someone that will come around throughout the night to give you a short break for bathroom, food, etc. (Floaters will be wearing green vests).

EARLY EXIT: If you need to leave before the party is over, you **MUST** notify one of the Party Chairs and sign out. This is a **MUST - for safety purposes. The Party Chair will locate another volunteer to take your place.** If your graduate wishes to leave when you leave, you **MUST** check them out with one of the Party Chairs. Please do not just leave with them. Once they leave, they cannot be re-admitted and are not eligible for prize drawings held between 4:00-5:00 a.m.

FOOD: There should be plenty of food for everyone, but let's make sure the GRADUATES have enough first. Food must stay and be consumed in the designated areas. You will be given a break by a Floater (light green vest).

CLEAN-UP: Please keep your area clean and organized throughout the night. The games will begin closing at 4:00 a.m. "Game" volunteers will then be assigned to another station to assist with clean up and preparations for the closing of the party/prep for next party. The party will not end until 5:00a.m. therefore it is necessary that ALL volunteers help with clean up. Volunteers and party chairs will leave after the students have been dismissed and the gym is set up for the next school's party.

CHECK IN OF GRADUATES: All seniors must arrive between 11:00 p.m. and midnight. We will continue processing students through the line until everyone has entered. ALL STUDENTS MUST ENTER THROUGH THE DESIGNATED DOORS THAT WILL BE CLEARLY MARKED – PREPAID & PAY AT THE DOOR. Once the Party Chair has officially "closed" the party, no more graduates will be allowed to enter. **(No later than 12:30 a.m.) OUTSIDE FOOD/BEVERAGES ARE NOT ALLOWED BY ANYONE.** Graduates may not request to leave the party until all students have been checked in, the party has been officially "closed" by the party chair and the parents/guardians have been contacted regarding "no shows." Graduates **MUST** check out with the Party Chair **ONLY.** This is for everyone's protection. **PARENTS/GUARDIANS WILL BE NOTIFIED BEFORE A GRADUATE IS ALLOWED TO LEAVE.** Graduates will be escorted, after parents have been notified, to their car by a Police officer and/or Adult Volunteer.

By purchasing a ticket/reservation for your senior to attend Project Graduation, you are hereby granting permission for us to publish their picture in any media format (i.e. website, newspaper, newsletter, Facebook, etc.).

"If just one young life is saved, it is all worthwhile!"

Revised: 10/6/19